

**Surfside Quilters Guild**  
Request for disbursement of funds

**From:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
(Guild Representative) (Job or description)

**Expenditure (s):**

<b>Date</b>	<b>Vendor</b>	<b>Item</b>	<b>Amount</b>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**Total:** \_\_\_\_\_

**Pay to: Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**City, Zip** \_\_\_\_\_

Attach all receipts to the back of this form.

Original for the Treasurer, make a copy for your records.