

SURFSIDE QUILTERS GUILD BOARD MEETING MINUTES

July 20, 2021

Via Zoom Video Conference

Called to Order at 10:01 a.m. by Mary Arter, President.

Attendees: Mary Arter, Del Thomas, Deanne Meidell, Jeanette Brooks, Linda Chiu, Holly Betz, Judy Kamman, Debbie Myers, Sheri Hill, Denise Riley, Janis Toman, Karen Wendel, Monica Shafer, Nancy Pestal, Connie Veldkamp, Vivien Hawker, Laura Miller, Mary Harrigan, Nancy Ota, Nancy Northrup, Barbara Seidel, Suzette Blake.

A quorum of officers and standing committee members was verified.

APPROVAL OF BOARD MEETING MINUTES:

Motion made by Jeanette Brooks to approve the June 22, 2021 Board Meeting Minutes.

Motion seconded by Denise Riley.

No discussion. Motion passed.

Motion made by Linda Chiu to approve the June 29, 2021 Board Meeting Minutes.

Motion seconded by Judy Kamman.

Discussion: Denise Riley noted the cost for the Volare Hotel meeting room is \$550 per day (6 hours) not per hour.

Minutes approved as corrected.

OLD BUSINESS: No old business.

REPORTS OF OFFICERS

PRESIDENT: Mary Arter reported Sandy Briley was the door prize winner at the July 13 General Meeting. Colourwerx offered two door prizes and the winners were Jeanette Brooks and Nancy Pestal.

ACTION ITEM: Mary will ask for suggestions from members in the future for additional content in "Saturday Stitches."

ACTION ITEM: Mary will register the guild for the October All-Star Sampler event at the new fee of \$100.

1ST VP PROGRAMS: Denise Riley reported the cost for the workshop and lecture from Colourwerx was \$1,050.

August Program: Challenge Quilts

September Speaker and Workshop: David Taylor, "Artistry Through Applique."

*The dates still need to be confirmed for the workshop and program when a location is confirmed.

ACTION ITEM: After meeting locations are known, Denise will be looking at programs for the next guild year.

2nd VP MEMBERSHIP: Janis Toman reported 155 memberships. She had questions about the inside of the front and back covers of the Directory which usually feature directions to the General Meetings and Workshops.

ACTION ITEM: It was decided to put off printing the Directory until the information for the meeting locations is confirmed. New members will receive a copy of last year's Directory.

ACTION ITEM: Mary requested that Janis give the new members' information to Michelle Howe so they will be included in the Constant Contact communications. Debbie Myers requested that information also.

ACTION ITEM: Mary noted the new SQG Board should also be added to the website.

3rd VP FACILITIES: Karen Wendel has received no response from San Clemente Presbyterian Church. On behalf of the guild she requested to change our meeting date to Wednesday in the space we have been using and to use the downstairs area for workshops.

ACTION ITEM: Karen will follow up with her message to St. Andrew's United Methodist Church regarding using their sanctuary for our General Meetings.

ACTION ITEM: Karen will also follow up with her message to Tim Johnson regarding the use of the Dana Pt. Women's Club for workshops.

Mary and Nancy Ota have toured the Center for Spiritual Living in San Clemente as a possible location for our General Meetings. (not workshops) Their observations:

- There is no custodial staff for set up, take down and clean up.
- The facility is all on one level. It is recommended that everyone park in the back and enter through the back door.
- There is plenty of parking.
- Bathroom and kitchen facilities are available.
- The cost is \$100 for a meeting.
- They are willing to rent to us for August and further.
- The stage is lit but the room is not bright.

Mary offered three options she can envision:

1. Continue to wait for S.C. Presbyterian Church to make a decision.
2. Wait for a response from St. Andrew's United Methodist Church to our request to use their sanctuary for our General Meetings on Tuesdays.
3. Meet at the Center for Spiritual Living for our August and September meetings.

Other suggestions were offered:

- Meet at Dana Pt. Yacht Club although there was a concern about parking.
- Meet at Laguna Niguel Community Center for workshops.
- Stay in the San Clemente area.

Motion made by Denise Riley to use the Center for Spiritual Living for our August and September meetings.

Motion seconded by Jeanette Brooks.

No discussion. Motion Passed.

Mary thanked Nancy Ota for bringing the location to her attention.

ACTION ITEM: Mary will contact the Center with Karen Wendell's contact information.

ACTION ITEM: Mary will get an Insurance Certificate from SCCQG.

ACTION ITEM: Mary will send an email to members describing our discussion of locations and the way we came to a decision. She will also add it to Facebook and the guild website.

SECRETARY: Deanne Meidell had no report.

TREASURER: Jeanette Brooks presented the June 2021 Income & Expense report.

Motion made by Karen Wendel to approve the report.

Motion seconded by Deanne Meidell.

Discussion: Debbie Myers inquired about the income amount from the Retreat being less than the outgoing amount. Jeanette explained part of the income for the Retreat happened in a past year with the participants' deposits. Also, a deposit was made to hold the dates for the Retreat in 2022. Debbie suggested those details be noted.

Report approved with notations.

Jeanette noted:

- She will be away from July 28 to August 4. She would like to get checks to deposit or reimbursement requests this week.
- Check #1575 in the amount of \$200 dated March 12, 2020, payable to San Clemente Presbyterian has not been cashed.

ACTION ITEM: Linda Chui will ask at the church about the undeposited check.

ACTION ITEM: Denise Riley will send the invoice for the Colourwerx lecture and workshop to Jeanette.

ACTION ITEM: Jeanette will send the check to Colourwerx.

- It was planned to pay David Taylor in person after the September General Meeting. Mary explained there will be 2 or 3 reimbursement requests submitted:
 1. An invoice from David Taylor for his fee for the lecture and workshop.

2. A reimbursement request from David Taylor for the expenses he pays for such as airfare. He will give the receipts to Denise Riley and she will prepare the reimbursement request payable to David.
3. A reimbursement request from Denise for the expenses of his visit that she pays for such as hotel, lunch, etc. This will be payable to Denise.

PARLIAMENTARIAN / PAST PRESIDENT: Monica Shafer had no report.

REPORTS OF STANDING COMMITTEES

BLOCK OF THE MONTH: Holly Betz and Judy Kamman presented two 6-inch blocks for month #4. At the August meeting they will have available patterns for all the blocks so far and a display of the grid and the blocks already made.

ACTION ITEM: It was suggested they have 75 black and white copies of the blocks. They will have a color copy for display.

ACTION ITEM: They requested a table and a quilt stand for the August meeting.

The Block of the Month quilts from last year's "Flower Fun" will be displayed also.

HOSPITALITY: Connie Veldkamp

Mary reported the Center has a kitchenette but it is unknown if the coffee makers are working. She suggested packaged treats because of COVID-19.

ACTION ITEM: Connie will provide bottled water and packaged treats for the August meeting.

ACTION ITEM: Connie will provide a flower arrangement and decide who will be included in the drawing to receive the arrangement.

MONTHLY MINI: Sheri Hill reported they have items ready for our August meeting. Sheri will write an article for the newsletter.

ACTION ITEM: Sheri will have the items and the tickets ready for the meeting. She requests a table and a quilt stand.

Having a Monthly Mini at the November Fest was discussed. It was decided not to compete with the other events of the day.

NEWSLETTER: Debbie Myers thanked everyone for sending articles and hopes to receive them in the next few days.

NOVEMBER FEST:

- Boutique: Monica Shafer described many new items she has planned for the Boutique including microwave bowls, blackboard placemats, refrigerator door

handle covers and dog bandanas. Friendship groups are welcome to make items for the Boutique.

ACTION ITEM: Monica will have kits available at the Philanthropy Day on July 21. She will be available to give instructions as needed.

- Raffle Baskets: Nancy Pestal reported there will be sign-up sheets at the August and September General Meetings. They have enough empty baskets.
- Quilt Auction: Nancy Pestal gave Cathie Opila's report. Cathie will be at the Philanthropy Day on July 21 to pick up quilts that have been donated.

PHILANTHROPY: Linda Chiu reported there will be a Philanthropy Day at the church on July 21. There will be refreshments in honor of Charlotte Spere's 90th birthday. Fat quarter and magazine sales will take place from 10:00 to 12:00.

ACTION ITEM: Philanthropy will need two tables for the August meeting.

ACTION ITEM: Items needed for the August meeting will be gathered from storage.

ACTION ITEM: An inventory of guild items in the church storage area will be taken.

PUBLICITY/SPONSORS: Mary presented Sharon Whelan's report: Welcome to our newest sponsor - Karen Wendel - who provides longarm quilting services to her customers. See the guild website and newsletter for her business card. We now have 12 sponsors.

SCCQG: Mary reported the July meeting topic was "recruiting volunteers." The topic for the September meeting will be "contracts." The "Meet the Teachers" event in 2022 will be a virtual meeting.

SHOW AND TELL: Mary reported Charlotte Spere won the fat quarter at the July meeting.

SUNSHINE AND SHADOWS: No report.

VOLUNTEER COORDINATOR: Vivien Hawker will get volunteers as needed for the August 10 meeting. Two husbands have volunteered their help with set up and take down. Volunteers should arrive at 8:45.

WELCOME/FRIENDSHIP: Mary Harrigan reported she is making an ornament for each attendee at November Fest. She will need part of a table at the August meeting.

ACTION ITEM: Janis Toman will need 3 volunteers to check people in at the August meeting. She will let Karen Wendel know how many tables will be needed.

ACTION ITEM: Signs will be needed on August 10 to direct and welcome people at the Center for Spiritual Growth.

WORKSHOPS: Mary reported the Colourwerx workshop went very well. She had invited members from Flying Geese Quilters Guild and Beach Cities Quilters Guild. No one signed up. David Taylor will present a workshop in September.

REPORTS OF SPECIAL COMMITTEES

BUS TRIPS: Judy Kamman reported the bus to Road to CA must be reserved in October or November.

CHALLENGE: Debbie Myers reported the group will meet on July 22 with Wendy Price and Gail Brunell who will decide on the award winners. Phyllis Parente has made wonderful award ribbons.

ACTION ITEM: Mary will send the file of members' photos to Nancy Ota for the Challenge labels.

ACTION ITEM: Mary will pick up the quilt stands from the church for the display at the August meeting.

LET'S GET TO KNOW: Holly Betz reported she interviewed Denise Riley for the newsletter this month.

MAGAZINE RECYCLING: Laura Miller will pick up the magazines after the sale at the Philanthropy Day on July 21.

ACTION ITEM: Laura will need one table for the August meeting.

ACTION ITEM: Laura will get the money from the proceeds of the July magazine sales to Jeanette Brooks.

PHOTOGRAPHY: Del Thomas will photograph the Challenge quilts at the August meeting.

PHD COORDINATOR: Sheri Hill reported the group will meet on Friday, July 23, at Cathie Opila's house to work on project #5.

RETREAT: Mary reported for Michelle Howe that the 2022 Retreat will be held June 13-16. The contract has been sent.

NEW BUSINESS: All items have been covered.

Next Board Meeting will be August 17 at 10:00 a.m. via Zoom video conference.

The meeting was adjourned at 11:32 a.m. by Mary Arter, President.

Respectfully submitted,

Deanne Meidell, Secretary