

**Minutes, Surfside Quilters Guild Joint Board Meeting Tuesday,
April 16, 2013 - 10 AM**

The meeting was held at the home of incoming president, Vickie Janis, 252 Calle Campesino, San Clemente, CA 92672.

Attendees: Barbara Seidel, Betty Collins, Connie Veldkamp, Hiroko Moriwaki, Helene Moser, Jan Hirth, Joann Bishop, Julie Vlahos, Katy Lillie, Linda Ambrosini, Linda Rigdon, Maggie Bell, Marjie Butterworth, Mary Gorelick, Miriam Harris, Monica Shafer, Nancy Bloyer, Nancy Ota, Odette Osantowski, Penny Soldin, Phyllis Parente, Ruth Johnson, Sharon Whelan, Sheri Hill, Sue Troise, Vickie Janis, Wendy McCalley, Margaret Arnold, Kathie Bellamy, Jan Ritchie, Kathy Archard, Dawn White, Emily Pugmire, Leslye Stringfellow, Jane Salem, Mary Crawford, Mary Freedman, Nancy Burch

Call to Order: **President Jan Hirth** welcomed all and asked everyone to introduce themselves and their position on the board. Procedure books were passed to the new office holder and members were reminded to meet with or call their outgoing chairman with any questions. Thanks were given to the Board for a wonderful, final board meeting, and their support in this 2012-13 year.

Please note that only current Executive Board and Standing Board members can vote the following two items:

Secretary Sheri Hill: Approval of March 19, 2013 Board Meeting Minutes

Motion to accept: Katy Lillie

Second: Maggie Bell

Motion approved

Treasurer Maggie Bell: Approval of March P&L report, with clarification of workshop expenses

Motion to accept: Betty Collins

Second: Mimi Harris

Motion approved

REPORT OF OFFICERS:

1ST VP, Programs, Vickie Janis:

May - Meet the Board and presentation of the President's quilt

June - Marsha Stein

July - Freddy Moran

2nd VP Membership: Ruth Johnson reported our membership renewal period has begun and continues until June. Dues are again \$30/year from May 1, 2013 to April 30, 2014. Membership figures for April were:

Members Attending: 123

New Members: 6

Guests: 10

Total Attending: 139

Total Membership: 226

2013-14: 91

3rd VP Facilities, Monica Shafer: All went well at the last meeting. In May and June Barbara Seidel and Nancy Bloyer will need a table to distribute totes. Another table will be needed for the Long Beach Quilt Show Bus Trip.

Parliamentarian Joann Bishop: no report

President's Quilt, Joann Bishop reported that Connie Veldkamp held a quilting bee yesterday and will hold another tomorrow. There are three more hostesses: Joann Bishop, April 18-20; Phyllis Parente, April 22 and 23; and Judy Lawry, April 25 and 26. Joann encouraged everyone to sign up and do her part in the quilting.

STANDING COMMITTEES:

Block of the Month, Nancy Ota, displayed the May tomato pattern, the last block to be completed. She also displayed her finished quilt and another possible layout for the blocks. Patterns were available and are also on the website. The quilt top with setting and sashing should be completed for the July Guild meeting to enter the \$100 raffle. Another \$100, for those finishing the quilt including a label and sleeve, will be given to the Viewer's Choice winner along with a Lady ribbon.

Hospitality, Marjie Butterworth was thanked for her efforts to come early and help set up for our meeting today.

Monthly Mini, Sue Troise and Phyllis Parente: The April quilt by Maggie Bell took in \$85 and was won by Janice Elliott. May's Monthly Mini is a whimsical fairy house made by Marjie Butterworth.

Newsletter Editor, Mimi Harris explained Newsletter articles are due by midnight of monthly board meeting. Outgoing board members write this month's articles.

Philanthropy, Mary Gorelick: Philanthropy will meet the Wednesday, April 17 following the board meeting at SCP Church in the Youth Bldg.

From May 2012 till present we have donated: CHOC
Children's Foundation, 20 heart pillows iHope, 2
quilts
Dress a Girl Around the World, 10 dresses

Kids Konnected, 40 stockings, gift cards, school supplies and small toys
Boys and Girls Club, a large variety of boutique crafts
Marine Baby Shower, 20 quilts, 34 receiving blankets, 10 burp cloths
Meals on Wheels, 20 quilts, 50 tissue holders
San Clemente Presbyterian Church's mission in Baja, 8 quilts
Hurricane Sandy Relief, 25 quilts
Del Obispo Terrace, 15 quilts
HomeAid Orange County, 16 quilts, 10 receiving blankets
Mary's Shelter, 27 receiving blankets, miscellaneous baby items
Project Linus, 20 receiving blankets
Furnishing Hope, 14 quilts

Publicity/Sponsors, Betty Collins: no report

Show & Tell, Linda Rigdon and Wendy McCalley: Sixteen people shared 21 projects.
There will be Show and Tell in May to make time for Meet the Board.

Welcome, Sunshine & Shadows: Katy Lillie reported several cards sent this month:
Sharon Dowlan breaking her knee, Helene Moser's wrist surgery, Nancy Bloyer's husband
hospitalized, and D' Maurmann's husband passing away.

Workshops, Julie Vlahos:

Kathy Hoover was well received.

SPECIAL COMMITTEES:

Wounded Warriors: Kathie Bellamy thanked everyone working on Wounded Warrior
quilts, especially Mary Freedman, completing 90 backing and bindings, and Nancy Burch has
quilted 85 quilts. Seventy-one members helped to complete 103 quilts this year, which
brings the total number of quilts, sent to our field hospital in Afghanistan to 229.

Lunch Reservations, Hiroko Moriwaki: Reservations were taken.

Recycled Magazine Table, Victoria Crayne: not present

UFO, Linda Rigdon and Wendy McCalley: UFO will meet the April 26 at the Dana Point
Library from 10 am to 11:30 am. There are 20 members who have completed 17 projects.
Bring a fat quarter to the next meeting.

Ways and Means, Sharon Whelan: no report

UNFINISHED BUSINESS:

Tote bags: Barbara Seidel has the anniversary tote bags. She and Nancy Bloyer will begin giving them to members when dues are paid. Distribution will begin at the May General meeting.

Red Work: Nancy Bloyer is considering the best use of the red work donated to the guild by a neighbor.

Bus Trip: Maggie Bell, Monica Shafer: A bus trip to the Long Beach Quilt Show is scheduled for August 2. There are 47 seats available. Sign ups will begin at the May General Meeting and tickets will be \$30, which will include show entrance ticket. Anyone holding a ticket and finds she can't attend must find her own replacement, no refunds. A waiting list will be kept.

President Jan Hirth thanked the board for a wonderful year. She made each board member a color wheel potholder with the Surfside logo on the front and personalized selvage strips on the back.

Jan then turned the meeting over to Incoming President Vickie Janis.

NEW BUSINESS:

Incoming President, Vickie Janis: Vickie gave the new board general information:

- A list of the Executive Board, Standing Committees, and Special Committees
 - Dawn White was added as Chair for Wounded Warriors
 - Barbara Seidel's title was changed from Ways and Means to Special Events Chairman. There is no chair for Ways and Means this year.
- Each officer and Standing Committee chair has **one vote** at board meetings.
- Special Committees are not voting members and not required to attend board meetings although they may come
- Please keep procedure folder up to date with copies of bills/receipts, contacts. Your duties are outlined in the folder.
- Every committee has a **budget**. You will be reimbursed for your valid expenses. Fill out a **Request for Disbursement** for expenses and a **Treasurer's Income Report** for money brought in. No expenses will be reimbursed without a receipt. Please review the monthly treasurer's report to check with your figures for accuracy.
- A list of meetings, speakers, and workshops for the year.
- There is a "**Guild Mail Box**". Check your slot at the board and guild meetings. Guild stationary and income/disbursement forms are in the box.
- **Board Meetings** are the third Tuesday at 10 am, to be held at the home of Nancy Bloyer, 2249 Calle Opalo, San Clemente, CA 92673 (949) 369-7423, email: dbgogolf@cox.net.
There are two guard gates, one on Calle Frontera between Vista Hermosa and Pico, and the other on Turqeza at the Marblehead Elementary School. So allow time to be passed through.
- The **newsletter deadline** is the board meeting date at midnight...earlier is best. Email articles to Del Thomas at surfsidegg@aol.com and copy to Vickie Janis,

2010vickie@gmail.com. Specify in the subject line "SQG, title and month". The president sends her article in like this: SQG President June. If a change in your article is needed, note that in the subject line like this: SQG President June Change. This is will make Del's job much easier!

- **Leis** identify board members at the meetings. Try to remember to wear yours.
- There are extra **directories** available for incoming board members.

Monthly Mini has a sign-up sheet. Please consider choosing a month to contribute.

Vickie Janis announced our May Meet the Board program and gave 2013-2014 board members forms to uses as they are introduced. Each Board member is to show and tell about one of their favorite quilts. They should also tell some little known fact about themselves. The program will include the presentation of the President's Quilt with Joann Bishop presenting.

Adjournment: 11:20 am
Submitted by
Sheri Hill
Surfside Quilters Guild

FRIENDSHIP SALAD LUNCH to follow!

The proposed budget was sent to board members via email and approved via email.

Surfside Quilters Guild

Proposed Budget for May 1, 2013 to April 30, 2014

INCOME

Advertising	37.50	25.00	30.00
Donations	230.00	500.00	300.00
Guests	225.00	350.00	250.00
Logo Pins	10.00	50.00	20.00
Membership	6,840.00	7,500.00	7,000.00
Monthly Mini	2186.00	2,000.00	2,000.00
Recycling	237.91	350.00	250.00
Sponsors	1,000.00	1,200.00	1,500.00
Ways & Means: Nov. Fest	12,944.00	8,000.00	_____
Workshops	6,215.00	5,000.00	6,000.00
Wounded Warriors Donations	205.00	0.00	200.00
Miscellaneous: Jan. bus trip, + other	1552.00	0.00	100.00
Special Events: Aug. & Jan. bus trips	2900.00		
Total Income	\$31,682.41	\$24,975.00	\$20,550.00

EXPENSES

Bank Fees	12.00	75.00	50.00
Block of the Month	100.00	200.00	300.00
Donations	1,000.00	1,000.00	2,000.00
Equipment	34.47	1,200.00	1,200.00
Facilities	3,364.00	3,700.00	3,500.00
Friendship	0.00	150.00	150.00

Hospitality	389.42	500.00	500.00
Membership	701.91	800.00	800.00
Monthly Mini	9.74	50.00	50.00
Newsletter	0.00	250.00	250.00
Operations	274.14	500.00	500.00
Parliamentarian	0.00	50.00	50.00
Philanthropy	2,018.78	2,500.00	2,500.00
Wounded Warriors	1,610.77	2,500.00	2,500.00
President	0.00	250.00	250.00
Pres. Quilt	35.08	500.00	500.00
Programs	3,923.26	10,000.00	10,000.00
Publicity	81.84	200.00	200.00
SCCQG Representative	134.00	120.00	150.00
Certificates	0.00	30.00	30.00
Dues	30.00	30.00	50.00
Insurance	599.50	750.00	700.00
Monthly Quilt Exhibit	0.00	50.00	50.00
Tax Prep Tax Prep (Operations)	252.45	500.00	300.00
Treasurer	56.25	500.00	100.00
Ways & Means	1,752.91	2,000.00	100.00
Welcome, Sunshine & Shadows	72.78	300.00	150.00
Workshops	5,369.95	8,000.00	8,000.00
Miscellaneous	1,618.11	0.00	100.00
Special Events: Anniversary Gift	2,700.00		
Challenge Fest	2,000.00		
Bus trips: Aug. & Jan.	3,000.00		
Total Expenses:	\$23,441.36	\$36,705.00	\$42,730.00
Estimated Carry Over from 2012-2013	\$41,000.00	Estimated	
Difference (Inc. - Exp)	- 22,180.00		
Estimated Total Carry Over	\$18,820.00		