

# SURFSIDE QUILTERS GUILD BOARD MEETING MINUTES

December 21, 2021  
Via Zoom Video Conference

Called to Order at 10:00 a.m. by Mary Arter, President.

Attendees: Mary Arter, Debbie Myers, Jeanette Brooks, Connie Veldkamp, Del Thomas, Denise Riley, Linda Chiu, Mary Harrigan, Nancy Pestal, Sheri Hill, Holly Betz, Janis Toman, Sharon Whelan.

A quorum of officers and standing committee members was verified.

## **APPROVAL OF BOARD MEETING MINUTES:**

Motion made by Debbie Myers to approve the November 2021 Board Meeting Minutes. Motion seconded by Jeanette Brooks. No discussion. Motion passed.

## **OLD BUSINESS:**

### **a. Membership Management Software Proposal**

Mary Arter investigated software programs to create the Directory. Some include a payment manager, as well as many other features. The cost is \$60/month for up to 250 people. Total fee (with additional charges for collecting membership dues and workshop fees) would be about \$1100/year.

Possibility of using other programs used to create church directories. These are free.

Janis Toman learned Microsoft Publisher to create this year's directory. It took her 40 hours just to learn the program.

Discussed but no resolution.

**ACTION ITEM: Mary will place item on January Board Meeting agenda.**

## **REPORTS OF OFFICERS**

**PRESIDENT:** Mary Arter

- a. Interested in starting a Round Robin, starting mid-2022.
- b. Delivered a Christmas Cactus to both churches.
- c. No "Saturday Stitches" this coming weekend due to holiday.

- d. We will have Flying Geese's Opportunity Quilt, "My Enchanted Garden" in February.

**1<sup>ST</sup> VP PROGRAMS:** Denise Riley

January 11, 2022: Michelle Jackson: "Finding Myself Floating in Color Soup"  
January 12 Workshop: "Designed by Nature"

February 8, 2022: Laura Fraga: "The World of Applique"  
February 9 Workshop: "Trapunto By Machine"

March 8, 2022: Jenny Lyon: "Beauty of the Imperfect"  
March 9 Workshop: "Blue Sheers"

Denise has several open spots in 2022. Edyta Sitar's only availability is in November. Discussed the possibility of having her as a speaker in lieu of November Fest.

Only three have signed up for Michelle Jackson's workshop so far. Denise will send additional photos of Michelle's work to Debbie for the newsletter. Mary will send an email to BCQG, offering the workshop to their members.

Debbie will begin advertising Jenny Lyon's workshop in newsletter in January.

**ACTION ITEM: Mary will send info on Michelle Jackson's workshop to BCQG and hopefully, pick up additional attendees.**

**Denise will send additional Michelle Jackson photos as well as information on Jenny Lyon's workshop to Debbie for the newsletter.**

**2<sup>nd</sup> VP MEMBERSHIP:** Janis Toman reported

62 at meeting  
2 guests  
182 members total

**3<sup>rd</sup> VP FACILITIES:** Mary noted that she should have the new contract from St. Andrew's this week.

**SECRETARY:** Deanne Meidell thanked Debbie Myers for taking her place.

**TREASURER:** Jeanette Brooks presented the November 2021 Income & Expense report.

Motion made by Denise Riley to approve the report.

Motion seconded by Holly Betz.

No discussion. Motion passed.

**PARLIAMENTARIAN / PAST PRESIDENT:** Monica Shafer

- a. Nominating Committee: will start work in January. A Secretary is needed. March general meeting is the deadline for presentation of the slate of officers to Guild.

**ACTION ITEM: Monica will need to assemble a Nominating Committee.**

- b. President's Quilt – Monica will send email to board members asking them to make blocks which can be displayed in February newsletter. The theme is "CA Dreaming." Any background color, 5-inch finished.

**ACTION ITEM: Monica to send email regarding President's Quilt to board members.**

**REPORTS OF STANDING COMMITTEES**

**BLOCK OF THE MONTH:** Holly Betz reported they will have two additional blocks in January. They will both be absent from the February General Meeting but the blocks and patterns will available.

**HOSPITALITY:** Connie Veldkamp thanked those who brought snacks at the December meeting.

**MONTHLY MINI:** Sheri Hill  
Maggie Bell's Mini brought in \$52.

January's Mini is Margery Mori's "Hearts."

Will need a new Monthly Mini Chair next year. Sheri has three or four Mini's already for 2022.

**PHD COORDINATOR: (Special Committee)** Sheri Hill

PhD is "in recess." They will resume the fourth Friday in January.

**NEWSLETTER:** Debbie Myers

Will begin search for Newsletter Editor for 2022-23.

**NOVEMBER FEST:**

Monica Shafer: \$510 additional sales of Boutique leftovers at December meeting plus \$95 from a neighborhood sale.

Additional Boutique Income: \$605

**PHILANTHROPY:** Linda Chiu

Made \$225 from sales of Fat Quarters at December meeting. Selling six for \$5 generated more sales than usual. Tons of fabric donations at Philanthropy last week.

January – Marine Baby Shower – will donate 30 baby quilts

**PUBLICITY/SPONSORS:** Sharon Whelan

Have 12 sponsors

She has been posting our meetings on Facebook

**SCCQG:** Robin Valles - no report

Quarterly meeting is in January

**SHOW AND TELL:** Julie Vlahos – no report

**SUNSHINE AND SHADOWS:** Katy Lillie – no report

**VOLUNTEER COORDINATOR:** Vivien Hawker – no report

**WELCOME/FRIENDSHIP:** Mary Harrigan will have leftover ornaments at the Welcome Table

**WORKSHOPS:** Deanna Garcia – no report

Michelle Jackson: January 2022 – only 3 signed up for workshop so far. Michelle's fee is \$400. She will have a "change fee" to modify airfare if we decide to cancel workshop. Mary will advertise to other guilds.

Laura Fraga: February 2022.

## **REPORTS OF SPECIAL COMMITTEES**

**BUS TRIPS:** Judy Kamman – no report. Holly Betz asked Debbie to place reminder in the newsletter for participants to bring a check to January meeting.

**LET'S GET TO KNOW:** Holly Betz

Janice Shaw will be featured in the January newsletter.

**MAGAZINE RECYCLING:** Laura Miller – no report

Many magazine donations in December.

**PHOTOGRAPHY:** Del Thomas asked Mary to save a front seat at meetings for her. She will take new member's photos plus photos of any old members who wish to have them retaken.

**RETREAT:** Michelle Howe – no report

**NEW BUSINESS:**

- a. Transition to 2022-23 Guild year – Debbie Myers has agreed to be President next year. Nominating committee will work on other new executive positions. In-coming President is to fill remaining empty committee positions. Election announcements in March; members vote in April.
  - i. Budget requests – Jeanette has YTD numbers for each committee/position. She will send to Mary and then to each board member.
    - November Fest - in or out?

We will look at the budget with two scenarios: with and without the Fest. Mary will bring up the subject at a meeting and get members' comments.

- ii. Committee Chairs - All officers/committee chairs need to review the budget then email next year's estimate to Jeanette, Mary, and Debbie after January 1, 2022.
- iii. Schedule – The Budget needs to be approved by the Board in March. Proposed budget to be in April newsletter. It will need to be approved by membership at the April General Meeting.

April Board meeting will be a LIVE gathering with both outgoing and incoming members.

Action Items were reviewed.

The next Board Meeting will be January 18 at 10:00 a.m. via Zoom video conference.

The meeting was adjourned at **11:10AM** by Mary Arter, President.

Respectfully submitted, Debbie Myers (for Deanne Meidell)